



Vista Lakes Community Association, Inc.

**Meeting Agenda - Board of Directors Monthly Workshop  
February 11, 2010 at 6:30 p.m.  
8841 Lee Vista Blvd.**

**Association Member's Open Forum starts at 6:30 p.m at the Vista Lakes Resident's Center**  
8 residents in attendance, question about trees blocking stop signs. Discussion of cameras at entrance gates.

**A/I Sharon to talk to draft an agreement for the Police department to enforce laws within gated areas.**

**Establish quorum, Kent, Debbie, Gary, Renee, Valerie, Jim, Ron.**

**Call to Order and Proof of Notice, called to order 6:44 pm**

**Approval of Prior Meeting Minutes, Motion (Jim/Debbie) to approve previous meeting minutes as submitted. All in Favor.**

**Community Director's Report (Sharon Eichorn), Sharon discussed some of the items in her previously submitted report.**

**Motion (Ron/Debbie) to give Austin a 3% cost of living increase and to give Greg a .25 per hour effective with the next pay cycle. All in Favor.**

**A/I Austin to be paid for the time missed due to hurting his leg.**

**A/I Sharon will check the employee manual regarding any future incidents.**

**A/I Sharon to have palm at pool replaced at a cost not to exceed \$415.00**

**A/I Sharon to repair the fountain in front of clubhouse at a cost not to exceed \$1,500. All in Favor.**

Pool Computer -- ID issue (Need resolution by March), new pool computer needed.

**A/I Sharon to purchase a new computer for the pool office which will be compatible with the existing ID software and printer.**

**Association Manager's Report (Gary van der Laan), Gary discussed items in his previously submitted report. Also discussed docks in Vista Lakes, ownership.**

Ron would like to monitor the change in the gate maintenance system.

**Motion (Valerie/Debbie) to proceed with recommendations on homes to move forward on covenant enforcement issues. All in Favor.**

**West entrance feature update, Gary updated the board of the repair status of the west feature fountain.**

**Financial Update –Treasurer (Jim Shelton), Jim discussed some of the issues he has been following over the past month. Jim has also requested bank statements to review the interest rates being paid on accounts.**

**Association Schedule – Secretary (Debbie Salerno), Debbie reported on items on the calendar. Discussion of inviting guest speakers to quarterly meetings. Ron to talk to the Army and Phil Diamond representatives about attending the April meeting.**

**Committee Updates**

**Amenities**, discussion of having the secretary compile all committee documents and have them posted on website.

**A/I Sharon to provide board with a compete count and pricing of what needs to be replaced at the pool.**

**ARC**, Anne has resigned from the committee and the board is looking for a new member.

**Communication**, Jim discussed the report sent out by Jerry as well as the time line for the next newsletter. Articles to be in by February 17<sup>th</sup>.

**Engineering/Capital Improvements** (includes Turnover Repairs) (Update provided via email), Ron had no additional updates.

**Events** (Update provided via email), Renee discussed the 10<sup>th</sup> anniversary event ideas.

**Motion (Valerie/Gary) to hold a 10<sup>th</sup> anniversary event at a cost not to exceed \$8,000 out of the Vista Lakes budget. Kent, Valerie, Gary, Debbie and Renee in Favor. Jim & Ron opposed,**

### **Old Business to be discussed**

Acid Wash of Theme Pool, Lap Pool and Installation of Safety Tile (SPIES Pool LLC) work has been completed.

Resurfacing the Tennis Courts (Advantage Courts, Inc) discussed earlier.

HOA Signs, committee has not yet looked at the signs.

Repairs to Brick Columns (Amhurst Park), repairs were completed at Amhurst Park.

Repair of Pool Maint Equipment. Filter replacement have been completed.

Permit Needed for City use of Tent? Sharon reported that no permit is needed if the HOA owns the tent.

Insurance Adequate for use of tents, Gary reported that the current coverage will cover the use of an owned tent.

(AMENITIES): Update Pool Rules and Pavilion Rental Agreement (Due Prior to the 2/11 BOD Meeting) to be submitted prior to the board before the March meeting.

(RON): Clarify/Provide Feedback on Dock Ownership based on discussion with CDD (CDD Meets on 2/11) Ron did not attend CDD meeting this month but will be meeting with the district manager before the next board meeting.

(EVENTS) Vista Lakes 10th Anniversary Event, discussed earlier.

Protection of Waverly/Carlisle/Windsor Gate Entry Box (Including Melrose gate entry). Discussion about options to better protect the call box by recessing into the brick columns. Gary agreed to take action Dock/Wood Sealing, on maintenance schedule to be done each year.

**A/I Sharon to provide Gary a copy of the maintenance schedule.**

SCHEDULED (MOTION 1/14/10) - Stripe/Handicap Ramp Crosswalk (\$285) (week of 2/15)

SCHEDULED (MOTION 1/14/10) - Install Stop Sign at intersection of Warwick Shore Crossing (\$500) (week of 2/15)

CLOSED (A/I) - Palm removed from Pool (Removed by Servello. \$190.)

### **New Business**

Forwarding of VL Website Questions, discussed earlier in the meeting.

Pool Paver Repairs (Turnover Repair), Sharon and Ron are working on this.

Vista Park Slide Update / Amhurst Park Swings, repairs have been performed by on site staff for the slide, Sharon is looking into additional repairs.

Renee requested an update on the pot hole on Chickasaw, **A/I Sharon will follow-up to get additional information from the city.**

Jim discussed the procedure that he has drafted for the use of the neighborhood funds in the budget.

**Adjournment, with no further business to discuss, Motion (Gary/Ron) to adjourn the meeting at 9:20pm. All in Favor.**