



Vista Lakes Community Association, Inc.

**Board of Directors Workshop
January 12, 2017 at 6:30 p.m.
VLCA Resident's Center
Meeting Agenda**

Board of Directors: Mary Ann Abernathy, Ron Cumello, John Daly, Adam English, Carol Schuett, , and Leo Villalon

- **Discussion with Detective David Cruz OPD**

- **Resident Open Forum starts at 6:30 p.m.**

- **Establish Quorum**
- **Call to Order and Proof of Notice**
- **Approval of Prior Monthly Workshop Minutes**
- **President's Comments**
 1. Becker and Poliakoff Letter
 - 2.
 3. Staffing of Guards during the Winter, February Pool Closed
- **Community Manager's Report (Monte Brown)**
 1. Recommendations for Enforcement

 2. Status on approved Attorney Actions

 3. Capital Projects - Schedule, Completed Items and Status of Pending Items

- **Financial Update – Treasurer**
 1. Treasurers Report

 2. New BB&T Credit Card

 3. Start 2016 Audit

- **Committee Updates**
 1. Ad Hoc (Vista Park)
 2. Amenities

 3. ARC
 1. ARC Documents Mailed
 2. Special Board Meeting January 19, 2017
 - 3.
 4. Communication

 5. Contracts

 6. Events

 7. Finance

8. HR Committee
 1. First Evaluation Period ends February 28, 2017 for Staff Key Performance Indicators (KPI)
 2. Need to review draft employee handbook and update - TBD

- **Old Business to be Discussed**

1. Horizons Unit 6380 Contessa Dr. unit 210 - TBD

- **New Business**

- **Association Schedule**

1. Next scheduled Board Workshop Meeting on March 9, 2017

- **Adjournment**