



Vista Lakes Community Association, Inc.

**Board of Directors Workshop
March 9, 2017 at 6:30 p.m.
VLCA Resident's Center
Meeting Agenda**

Board of Directors: Mary Ann Abernathy, Ron Cumello, John Daly, Adam English, Carol Schuett, Katherine Sebestyen, and Leo Villalon

- **Discussion with Commissioner Gray**
- **Resident Open Forum starts at 6:30 p.m.**
- **Establish Quorum**
- **Call to Order and Proof of Notice**
- **Approval of Prior Monthly Workshop Minutes**
- **Approval of Special Board Meeting Minutes**
- **President's Comments**
 1. Audit almost completed in record time.
 2. Castle Group contract renewed for two years
 3. Neighborhood Reps election due in May
- **Community Manager's Report (Monte Brown)**
 1. Status on pool staffing
 2. Recommendations for Enforcement
 3. Status on approved Attorney Actions
 4. Capital Projects - Schedule, Completed Items and Status of Pending Items
 5. Status on cameras research
- **Financial Update – Treasurer**
 1. Treasurers Report
- **Committee Updates**
 1. Ad Hoc (Vista Park)
 2. Amenities
 3. ARC
 4. Communication
 5. Contracts
 6. Events
 7. Finance
 8. HR Committee
 1. Approval on First Evaluation Period as of February 28, 2017 for Staff Key Performance Indicators (KPI)
 2. Maintenance men compensation recommendation
 3. Need to review draft employee handbook and update - TBD
- **Old Business to be Discussed**
 1. Horizons Unit 6380 Contessa Dr. unit 210 – TBD
 2. OPD off duty police procedure change - TBD
- **New Business**
 1. Food truck vendor event email
- **Association Schedule**
 1. Next scheduled Board Workshop Meeting on May 11, 2017
- **Adjournment**