



Vista Lakes Community Association, Inc.

**Board of Directors Workshop
July 13, 2017 at 6:30 p.m.
VLCA Resident's Center
Meeting Agenda**

Board of Directors: Mary Ann Abernathy, Ron Cumello, John Daly, Adam English, Carol Schuett, Katherine Sebestyen, and Leo Villalon

- **Resident Open Forum starts at 6:30 p.m.**
- **Establish Quorum**
- **Call to Order and Proof of Notice**
- **Approval of Prior Monthly Workshop Minutes**
- **President's Comments**
 1. Motion to have no public comments during the meeting
 2. Taxes completed
 3. Waverly traffic device removed and replaced with pavers
- **Community Manager's Report (Monte Brown)**
 1. Recommendations for Enforcement
 2. Status on approved Attorney Actions
 3. Capital Projects - Schedule, Completed Items and Status of Pending Items
- **Assistant Community Manager's Report (Kassie Kouvaras)**
 1. New Law on Estoppels effective July 1
 2. Status of moving Andy Reiff legal accounts to B&P
 3. Yearly adjustment of Aged Owner Accounts under \$10 Interest only
- **Financial Update – Treasurer**
 1. Treasurers Report
 2. Start 2018 Budget Process
- **Committee Updates**
 1. Ad Hoc (Vista Park)
 2. Amenities
 - i. Alternate payment system for rentals
 3. ARC
 4. Communication
 5. Contracts
 6. Events
 7. Finance
 8. HR Committee
 - i. September Staff Evaluation Period
 - ii. Request AlphaStaff market survey
 - iii. Need to review draft employee handbook and update - TBD
- **Old Business to be Discussed**
 1. Avon Neighborhood Rep
 2. Horizons Unit 6380 Contessa Dr. unit 210 – TBD
- **New Business**
 1. October Annual Meeting and Board Elections
- **Association Schedule**
 1. Next scheduled Board Workshop Meeting on September 14, 2017
- **Adjournment**