



Vista Lakes Community Association, Inc.

**Board of Directors Workshop
September 14, 2017 at 6:30 p.m.
VLCA Resident's Center
Meeting Agenda**

Board of Directors: Mary Ann Abernathy, John Daly, Adam English, Carol Schuett, Katherine Sebestyen, and Leo Villalon

- **Resident Open Forum starts at 6:30 p.m.**
- **Establish Quorum**
- **Call to Order and Proof of Notice**
- **Approval of Prior Monthly Workshop Minutes**
- **President's Comments**
 1. Meet the candidates night scheduled for October 11, 2017
 2. Select moderator for meet the candidate's event
- **Community Manager's Report (Monte Brown)**
 1. Recommendations for Enforcement
 2. Status on approved Attorney Actions
 3. Capital Projects - Schedule, Completed Items and Status of Pending Items
 4. Replacement of pool staff coordinator
- **Assistant Community Manager's Report (Kassie Kouvaras)**
 1. Status of moving Andy Reiff legal accounts to B&P
 2. July event (pool party)
 3. Review 90-day suspension list
- **Financial Update – Treasurer**
 1. Treasurers Report
 2. Start 2018 Budget Process
 - 3.
- **Committee Updates**
 1. Ad Hoc (Vista Park)
 2. Amenities
 3. ARC
 4. Communication
 5. Contracts
 6. Events
 7. Finance
 8. HR Committee
 - i. Staff Evaluation Period
 - ii. Alpha Staff
 - iii. Need to review draft employee handbook and update - TBD
- **Old Business to be Discussed**
 1. Pembroke Neighborhood Rep.
 2. Horizons Unit 6380 Contessa Dr. unit 210 – TBD
- **New Business**
 1. Proposal for Aaron Simmons Re the Web site
- 4
- **Association Schedule**
 1. Next scheduled, Annual Board Meeting on October 17, 2017
- **Adjournment**